



## Syllabus For Study Skills 2011-2012

E. Levy  
Room 103 B  
Planning Period:  
School Telephone #: 734-449-4461 X 3014  
Email: Elizabeth.Levy @wlps.net

### A. Instructional Goals:

1. To achieve success in all content area classes
2. To develop and reinforce organizational skills
3. To promote student responsibility and organizational skills
4. To strengthen reading and writing skills.

### B. Organization of Instructions

1. The first half of each class period will be a teacher-directed lesson addressing study skills, organizational skills, job- related skills and individual needs.
2. The second half of each class period will be independent study of content area classes. (Teacher direction, guidance, and assistance will be available to each student.)
3. Each student's progress will be monitored routinely. Missing assignment in core classes are unacceptable and will be made up weekly.
4. The course addresses the individual needs and goals (personal and academic) of each student.

### C. Student Responsibilities:

1. Each student is responsible for bringing all necessary materials to class daily. The student will be responsible for keeping his/ her notebook organized and complete his/her agenda.
2. Active participation in all teacher- directed and independent activities is required.
3. Each student is expected to behave in an appropriate manner and school consideration for each his/her academic success.
4. Each student is expected to behave in an appropriate manner and show consideration for each person in the classroom.

### D. Grading procedures:

Points will be given to students for coming to class prepared with all necessary books and materials needed to complete daily work and/or homework, completion of agenda, and using time wisely/completion of assignment for content area classes. Computer tabulated grade will be posted on a weekly basis using student numbers and are arranged on a random basis. The grading scale is as follows:

A 100%- 93%	C 76%-73%
A- 92%-90%	C- 72%-70%
B+ 89%-87%	D+ 69%-67%
B 86%-83%	D 66%-63%
B-82%-80%	D- 62%- 60%
C+ 79%-77%	F 59%-0%

**E. Areas of Study:**

Notebook Organization, Agenda, IEP Modification, Parts of a Textbook, Time Management, Memory, Test Taking Strategies, Listening Skills, Job Skills, Note Taking, Outlining Skills, Writing/ Editing Skills, SQ3R Study strategies, IEP/ Self Advocacy.

**F. Study Strategies:**

1. Read all assignments carefully and ask questions if the assignment is unclear.
2. Keep daily necessary materials home for study.
3. Establish a set time and place to study.
4. Get a phone number of a dependable classmate so that you can ask for clarification.

**G. Behavior managements plan:**

To ensure an effective learning environment for all students, the following rules will be implemented:

1. Bring all necessary materials (e.g.; pencil, paper, textbooks, homework, etc.) to class.
2. Follow all instructions AT FIRST REQUEST
3. Be alert and attentive in class.
4. Respect all teachers, students, and property.

**H. Consequences:**

If a student chooses not to follow these rules, the following consequences will be implemented:

1. Warning
2. Sent to Student Services
3. Communication with parent
4. Communication with principal
5. Removal from class.

Severe clause: any behavior which is detrimental to the learning atmosphere or to the safety of the teacher or students warrants immediate action.

Students are expected to follow all school discipline policies while in this classroom.

I have reviewed your class expectations and student consequences.

Parent signature\_\_\_\_\_